





## Steps to apply for admission through the Online Admission system

Welcome to the online admission system prepared by TechnoDG.com. This document is aimed to provide you with a ready reference on the candidate's interface and the procedure for applying for admission through the online admission system.

We start with the welcome screen of the online admission system which provides the applicant/candidates with the following options.

We recommend using latest and updated browsers like **Google Chrome** or **Mozilla Firefox** for best experience.

Your College:: Online Adi X	O ×
← → C ③ 192.168.0.115:8080/OnlieAdmission2017/aaaaaa/site/	☆ :
b YOUR COLLEGE ◀ a © 999999999 ⊠ example@example.com	c
IMPORTANT INSTRUCTIONS FOR CANDIDATES BEFORE APPLYING ONLINE	Ar Register
Eligibility Criteria	۹. Login
A candidate may apply for Honours if only following conditions are fulfilled :-	💬 Get Registration SMS
1. 55% in the aggregate or 50% in the aggregate with 60% in subject.         2. For SC/ST applicants eligibility criteria is 50% in the aggregate or 45% in the aggregate with 60% in subject.	? How To Apply
Eligibility Criteria in Pass Stream :-	L Help Line
1. Qualifying marks i.e. 30% marks in aggregate	9999999999 <b>*</b>
Candidates are required to upload scanned copies of	
i) Passport size colour photo.(mandatory)	e
Terms and Conditions I Privacy Policy I Payment Policy I Disclaimer	

Website Design and Development Service Provided by Techno Developers Group.

- a) College Name
- b) Eligibility Criteria details & notices etc.
- c) New Candidates Registration button
- d) Applied Candidates Log in button
- e) College Helpline contacts

## How to Apply ?

To apply please click on the Register button and initiate the application process





#### **Registration Step 1 of 1**

1) To begin the online registration process please Select the Course and Course Type from the dropdown lists. Marked with RED Border

Select Course (*) Select Course (*) Applicant Type Cast Applicant Basic Dotalls Applicant Name (As per 10+2 Marksheet) Mobile Number (*) Beside State	e (*)  N(UNRESERVED)   of Birth [As per Board Document] (*)  June-2007  stration Number (*)  4  4  4  4  4  4  4  4  4  4  4  4  4
Select Course (*)       Application Type       Cast         2021-2022-BSC       Honours Course       Git         Applicant Basic Dotails       Mobile Number (*)       Date         Applicant Name (As per 10+2 Marksheet)       Mobile Number (*)       Date         (*)       8956230147       24-         Applicant 10+2 Dotails       8956230147       24-         Board Name(*)       Regil       122         WEST BENGAL COUNCIL OF HIGHER SECONDARY EDUCATION       122       122         Passing Year (*)       Admit Card Roll (*)       Adm         2021       123654       122         10+2 Subject Marks (As per Marksheet)       123654       123	e (*) EN(UNRESERVED)  of Birth [As per Board Document] (*) June-2007  stration Number (*) 1654 If Cod Number (*)
Z021-2022-SSC     V     Honours Course     V     Gr       Applicant Basic Details     Applicant Name (As per 10+2 Marksheet)     Mobile Number (*)     Date       Ramesh Das     8956230147     24-       Applicant 10+2 Details     8956230147     24-       Board Name(*)     Regil     122       WEST BENGAL COUNCIL OF HIGHER SECONDARY EDUCATION     121       2021     V     123654       10+2 Subject Marks (As per Marksheet)     12454	N(UNRESERVED)   of Birth [As per Board Document] (*) June-2007  stration Number (*) 1654 If 2cd Number (*)
Applicant Basic Details         Applicant Name (As per 10+2 Marksheet)       Mobile Number (*)       Date         (*)       8956230147       24-         Ramesh Das       8956230147       24-         Applicant 10+2 Details       8956230147       24-         Board Name(*)       Regil       12-         WEST BENGAL COUNCIL OF HIGHER SECONDARY EDUCATION       12-         Passing Year (*)       Admit Card Roll (*)       Admit 12-         10+2 Subject Marks (As per Marksheet)       12-       12-	of Birth (As per Board Document) (*) June-2007 stration Number (*) 1864
Applicant Name (As per 10+2 Marksheet)     Mobile Number (*)     Date       (*)     8956230147     24       Ramesh Das     Applicant 10+2 Details     24       Board Name(*)     Regi     22       WEST BENGAL COUNCIL OF HIGHER SECONDARY EDUCATION     122       Passing Year (*)     Admit Card Roll (*)     Adm       2021     123654     12       10+2 Subject Marks (As per Marksheet)     12	of Birth (As per Board Document) (*) June-2007 stration Number (*) 3654
(*)         8956230147         24-           Ramesh Das         24-           Applicant 10+2 Details         24-           Board Name(*)         Regi           WEST BENGAL COUNCIL OF HIGHER SECONDARY EDUCATION v         12:           Passing Year (*)         Admit Card Roll (*)         Admit 2021           123654         12:         12:           10+2 Subject Marks (As per Marksheet)         12:         12:	June-2007 stration Number (*) 6654
Ramesh Das       Applicant 10+2 Details       Board Name(*)       WEST BENGAL COUNCIL OF HIGHER SECONDARY EDUCATION       Passing Year (*)       2021       123654       12:       10+2 Subject Marks (As per Marksheet)	stration Number (*) 9654
Applicant 10+2 Dotails Board Name(*) WEST BENGAL COUNCIL OF HIGHER SECONDARY EDUCATION Passing Year (*) Admit Card Roll (*) Adm 2021 123654 123 10+2 Subject Marks (As per Marksheet)	stration Number (*) 3654
Board Name(')     Regi       WEST BENGAL COUNCIL OF HIGHER SECONDARY EDUCATION     122       Passing Year (')     Admit Card Roll (')       2021     123654       10-2 Subject Marks (As per Marksheet)	stration Number (*) 3654
WEST BENGAL COUNCIL OF HIGHER SECONDARY EDUCATION         12:           Passing Year (*)         Admit Card Roll (*)         Admit 2021           2021         123654         123           10+2 Subject Marks (As per Marksheet)         123         123	3654
Passing Year (*)         Admit Card Roll (*)         Adm           2021         •         123654         123           10+2 Subject Marks (As per Marksheet)         •         •         •	it Card Number (*)
2021 • 123654 122 10+2 Subject Marks (As per Marksheet)	it card Number ( )
10+2 Subject Marks (As per Marksheet)	34
Torz Subject marks (As per marksheet)	
10+2 Subjects Total Marke	Marks Obtained
ENGLISH . 100	75
Subject Total Marke	Marks Obtained
BENGALI	
Subject Total Marke	Marks Obtained
PHYSICS	
Tutel Martin	Marka Obtained
CHEMISTRY 100	
Subject Total Marks	Marks Obtained
Select Full Marks	Obtained Marks
	in marit coloulation
Subject Total Marks	Marks Obtained
ENVIRONMETAL STUDIES / SCIENCE Full Marks in	Obtained Marks
Select Subjects You want to Apply	
Honours Program Course 1st Preference Honours Program Course 2nd Preference Hono	ours Program Course 3rd Preference
Select One   Select One  Selec	elect One
Salart Drafarance	
	•



2) Next provide the Applicant's Personal Details marked with Green Border.

Please type in the following details properly

- i) Applicant Name (As per 10+2 Marksheet) (\*)
- ii) Mobile Number (\*)
- iii) Date of Birth [As per Board Document] (\*)
- iv) Board Name(\*)
- v) Registration Number (\*)
- vi) Passing Year (\*)
- vii) Admit Card Roll (\*)
- viii) Admit Card Number (\*) [in Case of Board Name = "WEST BENGAL COUNCIL OF HIGHER SECONDARY EDUCATION"]
- ix) 10+2 Subjects [Marks Details]
- x) Desire Honours course
- xi) Desire Program course

Please note all the fields marked with \* are compulsory

After inserting all required data click on

Submit Details

To proceed next step as below

Here you find your application number and date of birth, keep this data for further reference.

egistration Successfull. Dear	candidate your registration is sucessfull for Government General Degree College at Pedong Online Admission
our Application Number is : F 🎫	1000-001
ate of Birth is: 🔰 👗 💼 🚚 !	
lease use this details as your lo	gin details and further communication will be made by the Application Number
ise use this details as your lo	gin details and further communication will be made by the Application Number

Now click on student login button marked with blue line to complete the full process of application.

Registration No.	
P.1.1.000	
Date Of Birth	
51 See 2577	
six - 2 = ?	
4	\$



After Successful login the below from is appear

Candidate : Ramesh Das Vocational Board Candidates are Eligib				Ge Log
Vocational Board Candidates are Eligib				Application No : PED18BSC333
	ole for Ge	neral courses only.		
ourse		Course Type	DOOD	м
BSC		+ HUNOUKS PI	RUGRA	AVI
pplicant Name				
a Ramesh Das				
ather's Name		Mother's Name		Guardian Name
A Ratan Das		A Ratna Das	•	Ratan Das
ather's Occupation		Mother's Occupation		Annual Family Income
Service		House Wife	*	≗ 50,001 TO 1,00,000 ✓
obile No.				
\$ 8956230147		** Your Registration confirmation SMS will	be sen	to this mobile number
Iternate Contact No		E-mail ID		Date Of Birth
\$ 2356897410		ramesh@ymail.cc		24-June-2007
adhar No		Bank Name		Bank Address
123645697412		ICICI		Sevoke Road
ank Account No.		Bank IFSC Code		Bank MICR Code
08020641254		ICICI0808		ICIC74532
Address For Communication		Area (Marad Ma		Deat Office
ouse No./Street/Road		Area / Ward No.		Post Office
145/2 B Banamali Lane	*	23 Disait		Siliguri
oiliage/ Iown		BIOCK		District
Siliguri	*	Matigara		Darjeeling
olice station		State		Pin Code
Silguri	*	west bengai	*	734152
louse No. / Street / Road 145/2 B Banamali Lane	•	Area / Ward No.		Post Office Siliguri
ïllage/Town		Block		District
Siliguri	*	Matigara		Darjeeling
olice Station		State		Pin Code
Siliguri	*	West Bengal		734152
engen				
engan				
Applicant Other Details				
Applicant Other Details ender		Blood Group		Marital Status
Applicant Other Details ender MALE ✓	•	Blood Group A+	~	Marital Status SINGLE
Applicant Other Details ender MALE ~ eligion	•	Blood Group A+ Mother Tongue	~	Marital Status SINGLE Nationality
Applicant Other Details lender MALE eligion HINDUISM	•	Blood Group A+ Mother Tongue BENGALI ~	*	Marital Status SINGLE Nationality Indian
Applicant Other Details  iender  MALE  iligion  HINDUISM  conomic Status	•	Blood Group A+ Mother Tongue BENGALI	*	Marital Status SINGLE Nationality Indian Physically Challenged



Aadhar and Bank related information (not compulsory)

- i) 12 digit Aadhar Number
- ii) Your bank name
- iii) Bank Address
- iv) Bank Account Number
- v) Bank IFSC Code
- vi) Bank MICR Code

# [Note: The above information may not be available in your form as it is populated as per the preference & processes of the respective college or university]

3) Please provide your communication address and permanent address

Address For Communication					
House No./Street	*	P.O	*	Ward No.	
Village/Town	*	Block		District	*
P.S	*	State	*	PIN	*
Permanent Address				Same as Above	e
House No./Street	*	P.O	*	Ward No.	
Village/Town	*	Block		District	*
P.S	*	State	*	PIN	*

#### Please provide the following details of your address

- a) House No./Street Name
- b) Post Office (P.O)
- c) Ward No. (if any)
- d) Village/Town Name
- e) Block (if any)
- f) District Name
- g) Police Station (P.S)
- h) State
- i) PIN

To have the same address copied to the Permanent Address fields please have the option "**Same as Above**" Ticked/Checked. Else Untick/Uncheck the same to provide separate details for Permanent Address.





#### 4) Applicant's Other Details

Gender			Blood Group		Marital Status	
Select Gende	er	• •	Select Blood Group	· *	Select	•
Religion			Mother Tongue		Nationality	
Select		• *	Select	· *	Indian	•
Economic Stat	us		Other Specification		Physically Challeng	ged
Select		•	Select	•	No	
I undertake						
I undertake • To abie may ta • To abie • To abie • To abie • To abie • I am a	de by the provision ake appropriate a de by the provision end 75% of the cl cceptable to the	on of the A action again ons of the lasses to b system ge	uct, Statutes, Ordinances, Regulat nst me. UGC Regulations, 2009 on curbir ecome eligible for appering at the nerated SMS(s) sent from this we	tions and F ng the men e Examinat ebsite to th	ules of the College Failing ce of ragging in higher ed ion. e mobile number I have p	g which the Colle; lucational instituti rovided.
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- i) Select your gender
- ii) Select your blood group
- iii) Select your marital status
- iv) Select your religion
- v) Select your mother language
- vi) Select your Nationality
- vii) Select your Economic Status [APL or BPL]
  - i. If you are in BPL [Below Poverty Level] category you must put your BPL card number
- viii) Select other specification [If you are a cadre of NSS or NCC or if you area recognised sports person, in case of sports person the institute may asked for a physical certificate issued by Govt./Renowned sports authority.]
- ix) Select your Physically Challenged Status [Whether you are Physically Challenged or not]
  - i. If you are a Physically Challenged person then you must put your Physically Challenged certificate number for verification.
- x) If you are a Residence of Tea garden then Tick on Check box, and declare the Name of Tea Garden
- xi) Before you proceed next step by clicking on Submit Button, you have to tick checkbox just beside "I undertake" and confirm agreeing to the term of the admission to the institute and the online admission system.
- xii) Click on "Submit" to save and proceed.



#### Registration Step 2 of 4

Applicant Academic Details									
ast School Attended			Bo	ard				Year Of Pass	
10+2 School Name			•	elect B	oard		۰.	Select	,
tream			10+2 Roll No.			10+2 Regis	tration No.		
Select Stream	τ.	•	10+2 Roll No		•	10+2 Reg	istration No		
ategory			Major Indian Lan	guage f	ior Part III				
			Colori		τ.				
Select Provide Your 10+2 Subject & ma ubject ENGLISH	arks as per Mark	* k sheet	Select		Total Marks		Marks Obtai	ned	
Select Provide Your 10+2 Subject & me ubject ENGLISH Select	arks as per Mark	* k sheet	Select	•	Total Marks 100 100	•	Marks Obtai Obtained N Obtained N	ned Iarks	•
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- i) Your last attended School Name from where the applicant has passed Higher Secondary (HS/10+2)
- ii) Select your Higher Secondary Board Name
- iii) Select the year of passing Higher Secondary Examination
- iv) Select your stream [Science, Arts or Commerce etc.]
- v) Your Higher Secondary Roll number.
- vi) Your Higher Secondary Registration Number
- vii) Select your category [General/Unreserved, SC, ST, OBC A or OBC B etc.]
  - i. If you are applying under any reserved category (i.e. other than General/Unreserved category) then please mention your respective category certificate number.
- viii) Select your Major Indian Language [MIL] for part III
- ix) Please provide your higher secondary examination marks appropriately as displayed in your marksheet.
- x) Select the **Subject name** from the list, provide the **Total Marks** of the Examination and then the marks Obtained by the candidate appropriately.
- xi) A few subjects may be preselected as mandatory subjects for the course selected.
- xii) Please provide your actual marks as per your marksheet only. DO NOT input percentage or average marks. The system shall calculate the same as per its set criteria appropriately.
- xiii) Also below put the marks of Environmental Science/Study subject in same manner above this is not mandatory and also not applied in merit calculation.



#### **Course & Subject Selection (CBCS Based)**

- a) Based on the 10+2 (HS) marks provided and the criteria set by the respective colleges & universities, the Subject/Course/Stream options where the candidate is eligible to apply for admission shall be populated.
- b) Select your desired Course and CBCS Subject preferences accordingly.

Please note that any modification on the 10+2 (HS) subject marks would again revalidate the eligibility of the opted courses and CBCS subjects. Please verify and select your preferences again.

st Preference		2nd Preference		3rd Preference	
HISTORY	•	ENGLISH	v	GEOGRAPHY	•
GE1 Se	em 1 and 2	GE1	Sem 1 and 2	GE1	Sem 1 and 2
ECONOMICS	•	NEPALI	•	ENGLISH	*
GE2 Se	em 3 and 4	GE2	Sem 3 and 4	GE2	Sem 3 and 4
POLITICAL SCIENCE	•	PHILOSOPHY	•	POLITICAL SCIEN	ICE •
AECC1	Sem 1	AECC1	Sem 1	AECC1	Sem 1
ENVIRONMENTAL STU	DIES 🔻	ENVIRONMENTA	L STUDIES 🔻	ENVIRONMENTA	L STUDIES 🔻
AECC2	Sem 2	AECC2	Sem 2	AECC2	Sem 2
ENGLISH	•	ENGLISH	*	HINDI	•

B.A. GEN			`
	Select one Subject form e	ach of the sections below.	
DSC1		Sem	1 to 4
GROUP 1	GROUP 2	GROUP 3	
O BENGALI		GEOGRAPHY	
ENGLISH		PHYSICAL EDUCATION	
⊖ HINDI		POLITICAL SCIENCE	
NEPALI	O PHILOSOPHY	SOCIOLOGY	
⊖ SANSKRIT			
DSC2		Sem 3 a	and 4
GROUP 1	GROUP 2	GROUP 3	
BENGALI		⊖ GEOGRAPHY	
ENGLISH		O PHYSICAL EDUCATION	
HINDI		O POLITICAL SCIENCE	
NEPALI	O PHILOSOPHY	SOCIOLOGY	
SANSKRIT			



GROUP 1	
O BENGALI	
HINDI	
○ NEPALI	
⊖ SANSKRIT	
LCC2	Sem 2 and 4
GROUP 1	
english	
AECC1	Sem 1
GROUP 1	
ENVIRONMENTAL SCIENCE	
ENVIRONMENTAL SCIENCE	
ENVIRONMENTAL SCIENCE AECC2	Sem 2
ENVIRONMENTAL SCIENCE AECC2 GROUP 1	Sem 2
ENVIRONMENTAL SCIENCE  AECC2  GROUP 1  C DENCAU	Sem 2
ENVIRONMENTAL SCIENCE  AECC2  GROUP 1  BENGALI  ENGLISH	Sem 2
ENVIRONMENTAL SCIENCE  AECC2  GROUP 1  BENGALI ENGLISH HINDL	Sem 2
ENVIRONMENTAL SCIENCE  AECC2  GROUP 1  BENGALI ENGLISH HINDI NEPALI	Sem 2
ENVIRONMENTAL SCIENCE  AECC2  GROUP 1      BENGALI      ENGLISH      HINDI      NEPALI      SANSKRIT	Sem 2
ENVIRONMENTAL SCIENCE     AECC2   GROUP 1   BENGALI   ENGLISH   HINDI   NEPALI   SANSKRIT	Sem 2
ENVIRONMENTAL SCIENCE  AECC2  GROUP 1  BENGALI  ENGLISH HINDI NEPALI SANSKRIT  GE1	Sem 2
ENVIRONMENTAL SCIENCE     AECC2   GROUP 1   BENGALI   ENGLISH   HINDI   NEPALI   SANSKRIT     GE1	Sem 2
<ul> <li>ENVIRONMENTAL SCIENCE</li> <li>AECC2</li> <li>GROUP 1</li> <li>BENGALI</li> <li>ENGLISH</li> <li>HINDI</li> <li>NEPALI</li> <li>SANSKRIT</li> <li>GE1</li> <li>GROUP 1</li> </ul>	Sem 2
ENVIRONMENTAL SCIENCE  AECC2  GROUP 1  BENGALI  BENGALI  NEPALI  NEPALI  GE1  GROUP 1  ECONOMICS	Sem 2
<ul> <li>ENVIRONMENTAL SCIENCE</li> <li>AECC2</li> <li>GROUP 1</li> <li>BENGALI</li> <li>ENGLISH</li> <li>HINDI</li> <li>NEPALI</li> <li>SANSKRIT</li> <li>GE1</li> <li>GROUP 1</li> <li>ECONOMICS</li> <li>EDUCATION</li> </ul>	Sem 2

#### Legends:

- CC / DSC: Core Course for Honours / Discipline Specific Core Course for Program
- GE: General Elective
- LCC: Language Core Course
- AECC: Ability Enhancement Compulsory Course

Click on the "Submit" button to save.

# SUBMIT

On clicking the "Submit" button the form shall be checked for the details provided and you shall be prompted for the missing or improper compulsory field data for review and submission. If all the details are completed properly then the registration will proceed to next step.



### **Registration Step 3 of 4**

#### Documents upload section

Step 3 : Documents Upload		🕞 Lo
Candidate : XXXXXXXXXXXXX		Application No : XXXXXXXX
Upload Restrictions : File Types: (.jpg, .jpeg, .gi Please choose file the click on Upload Button to	f, .png) only    Each File Size: Not More than 250.00 o upload your file	0 KB
Upload Your Colour Photo	Choose File No filhosen	<b>≜</b> Upload
Your Signature	* Choose File No filhosen	± Upload
Class Xth Admit Card	* Choose File No filhosen	ᆂ Upload
Class XIIth Mark Sheet	* Choose File No filhosen	± Upload
Own Caste Certificate in case of SC, ST and OBC candidates or Medical Certificate wherever applicable	* Choose File No filhosen	± Upload

i) To upload your photo please ensure that you have the soft copy of the photo already stored on your PC. Click on the "Choose File" or "Browse" button to explore your PC.

0		Open					×
🛞 🎯 👻 🕆 〕 > This PC	> Pictures		~ ¢	Search Picture	5		P
Organize 👻 New folder					-		0
<ul> <li>▲ OneDrive</li> <li>▲ Homegroup</li> <li>▲ This PC</li> <li>▲ Music</li> <li>▲ Pictures</li> <li>▲ Videos</li> </ul>	ample-photo.jp g						
File name:	sample-photo.jpg		~	All Files			~
				Open	<b>•</b>	Cancel	



- ii) Please navigate to the appropriate location and select the appropriate image of your passport sized photo and click Open. You may also double click on the image to select and open at once.
- iii) The select window shall close and the image shall be uploaded. The upload confirmation along with the "View" button will be visible.

Upload Your Photo	*	Choose File sampljpg	✓ Uploaded	© View
	Docu	ment Upload Success		

#### **Upload Documents:**

Please follow the similar process as explained above to select the scanned copies of the required documents as mentioned for uploading.



## **Registration Step 4 of 4**

The Step 4 of registration provides option to process and finalized the application.

ep 4 : Finalize	🕒 Logo
ndidate Name: XXXXXXXX SSSS	Application No: XXXXXXXX
Important Note :	
1. Please Confirm your submitted application & take a print of your	Application Form.
make the necessary changes (If needed) before final submission.	he Final Submission the Application data can be modified. So please
Application Status :	he Final Submission the Application data can be modified. So please <b>Pending</b>

Once you "Confirm and Submit Application" you will find the application from to print

